

# AGENDA

## Cabinet

Date: **Thursday 5 April 2012**

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Time: **2.00 pm**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Sally Cole, Committee Manager Executive**

Tel: (01432) 260249

Email: [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Committee Manager Executive on (01432) 260249 or e-mail [scole@herefordshire.gov.uk](mailto:scole@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Cabinet

## Membership

Chairman

Councillor JG Jarvis

Councillor AJM Blackshaw

Councillor H Bramer

Councillor PM Morgan

Councillor RJ Phillips

Councillor PD Price

Councillor DB Wilcox

## GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

### What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

**AGENDA**

Pages

**HEREFORDSHIRE COUNCIL - NOTICE UNDER REGULATION 15 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS ((ACCESS TO INFORMATION) REGULATIONS 2000 (AS AMENDED)**

Notice is hereby given that the following report contains a key decision. When the decision has been made, Members of the Overview and Scrutiny Committee will be sent a copy of the decision notice and given the opportunity to call-in the decision.

<b>Item No</b>	<b>Title</b>	<b>Portfolio Responsibility</b>	<b>Scrutiny Committee</b>	<b>Included in the Forward Plan Yes/No</b>
4	Supplementary Agreement and Deed of Variation to the Retail Quarter (Old Livestock Market) Development Agreement	Enterprise and Culture	Overview and Scrutiny	Yes

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest by Members in respect of items on the Agenda.

**3. MINUTES**

To approve and sign the minutes of the meeting held on 16 February 2012.

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**EXCLUSION OF THE PUBLIC AND PRESS**

In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.

**RECOMMENDATION:** that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- 1 Information relating to any individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 5 Information in respect of which a claim to legal professional privilege

	<b>could be maintained in legal proceedings.</b>	
<b>4.</b>	<b>EXEMPT REPORT - SUPPLEMENTARY AGREEMENT AND DEED OF VARIATION TO THE RETAIL QUARTER (OLD LIVESTOCK MARKET) DEVELOPMENT AGREEMENT</b>	<b>5 - 22</b>
	To seek Cabinet approval to vary the terms of the retail quarter development agreement.	
<b>5.</b>	<b>OPEN REPORT - SUPPLEMENTARY AGREEMENT AND DEED OF VARIATION TO THE RETAIL QUARTER (OLD LIVESTOCK MARKET) DEVELOPMENT AGREEMENT</b>	<b>23 - 30</b>
	To seek Cabinet approval to vary the terms of the retail quarter development agreement.	
<b>6.</b>	<b>CORPORATE DELIVERY PLAN</b>	<b>31 - 50</b>
	To agree revisions to the strategic planning and reporting cycles, and agree the measures and projects within the 2012/13 corporate delivery plan.	
<b>7.</b>	<b>ROOT AND BRANCH REVIEW PROGRAMME</b>	<b>51 - 78</b>
	This report provides an update on progress to date on the Root and Branch Review Programme and invites Cabinet to agree the aims, scope and outline methodology for the reviews and that a community consultation exercise is undertaken to inform the Reviews.	
<b>8.</b>	<b>FORWARD PLAN UPDATE</b>	<b>79 - 92</b>
	To review the Forward Plan and consider whether any matters should be referred to the Overview and Scrutiny Committee.	
<b>9.</b>	<b>INTEGRATED CORPORATE PERFORMANCE REPORT</b>	<b>93 - 122</b>
	To provide Cabinet with an overview of performance against the Joint Corporate Plan 2011-14 for the first 11 months of 2011-12.	
<b>10.</b>	<b>BUDGET MONITORING REPORT 2011/12</b>	<b>123 - 148</b>
	To report the forecast financial position for both revenue and capital to 29 February 2012.	
<b>11.</b>	<b>UPDATE ON THE SHARED SERVICES PROGRAMME</b>	<b>149 - 156</b>
	The purpose of this report is to update Cabinet on the progress of the Shared Services Programme, including an update on the development of Hoople Ltd.	
<b>12.</b>	<b>SINGLE ENFORCEMENT POLICY</b>	<b>157 - 222</b>
	To agree the adoption of a Single Enforcement and Prosecution Policy for all relevant activities undertaken by Herefordshire Council.	
<b>13.</b>	<b>OPEN REPORT - COMPULSORY PURCHASE ORDER FOR PROPERTY KNOWN AS: 2 OVERROSS FARMHOUSE, 26 OVERROSS FARM, LEDBURY ROAD, ROSS-ON-WYE, HEREFORDSHIRE HR9 7BN</b>	<b>223 - 228</b>
	To seek Cabinet approval to resolve to Compulsory Purchase Order for the property known as 2 Overross Farmhouse, 26 Overross Farm, Ledbury Road, Ross on Wye, Herefordshire HR9 7BN under powers contained under Section 17 (1) (b) of the Housing Act 1985 as amended, and the Acquisition of Land Act 1981 and all other enabling powers for housing purposes.	
<b>14.</b>	<b>EXCLUSION OF THE PUBLIC AND PRESS</b>	
	In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.	

**RECOMMENDATION:** that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**15. EXEMPT REPORT - COMPULSORY PURCHASE ORDER FOR PROPERTY KNOWN AS: 2 OVERROSS FARMHOUSE, 26 OVERROSS FARM, LEDBURY ROAD, ROSS-ON-WYE, HEREFORDSHIRE HR9 7BN**

229 - 232

To seek Cabinet approval to resolve to Compulsory Purchase Order for the property known as 2 Overross Farmhouse, 26 Overross Farm, Ledbury Road, Ross on Wye, Herefordshire HR9 7BN under powers contained under Section 17 (1) (b) of the Housing Act 1985 as amended, and the Acquisition of Land Act 1981 and all other enabling powers for housing purposes.